Yashwantrao chavan Maharashtra Open Unversity, Nashik
School of Commerce and Management
Minimum requirement of establishment of New Study Center
Academic year 2025-26

Pogramme Name: Diploma in Cooperative Management
Programme Code: P08

1. Applicant organization must have educational campus. The proposed Study Centre location shall be educational campus.
   (Please note study Centre will not be offered in a location/ Building were other commercial activities take place)
2. Regular graduate level Programmes in relevant discipline or diploma programmes in relevant fields such as Cooperative Management, register credit cooperative Management Institute, Commerce, or related areas.
3. Physical Infrastructure:
   a. One Office –Full Time available for YCMOU with basic furniture, Computer with Internet facility, Telephone and fax connectivity.
   b. Two Classrooms available for counselling sessions as per the timetable given by the study Centre.
4. Library:
   a. Minimum 100 books and 5 Titles per course/ subject should be available for reference (Cooperative Management, subjects).
   b. Library facility should be made available to students even on weekends when counselling sessions are conducted.
5. Counsellor:
   a. Minimum 05 counsellors
   b. Qualification: Minimum Postgraduate in in relevant discipline like Retired Professor of Co -operative Principal Organizations under the National Co -operative Association / State Co -operative Association, or retired officer or M. Com of the Government Co -operative Department. Or Chartered Accountant or M.Com. Or M.A. Economics or MBA Finance or related fields. Preference to candidates qualified in **NET/SET** or with **Ph.D.** in relevant disciplines.

NOTE- A Learner Support Centre (LSC) can appoint maximum 50% external counsellors, provided they fulfil the above-mentioned qualifications

6. Centre In-charge will be a regular/ permanent employee preferably the head of the existing Institute or college.
8. Administrative Staff (one each)
   a. Programme Coordinator: Full Time faculty member of the existing institute or college possessing Post Graduate Degree.
   b. Assistant
   c. Peon.